

2016 Jan-Feb AP Contacts Meeting Agenda

Attendees: Jessica Kuhrt, Lisette Reynolds-Slipper, Danielle McLaughlin, Lisa Bodecker, Esra Hembrough, Nataly Herrera, Kati Gonsalves, Katheryn Ritten, Tina Nguyen, Mindy Schroeder

Jan-Feb 2016 AP Contact Meeting

2/4/2016

1-2:30 p.m.

Large Conference Room EBUI 7307

ELSA	Change in offer letter template for ELSA appointments Questions that came up during our discussion included where to find salaries. State Databases are available. Also AP sends a listing to certain contacts regarding engineering school salaries periodically.	Mindy
June 30 Start	To have faculty included in the old benefits tier, the effective start dates for new faculty will be June 30. <i>Discussions and forums are still taking place but no finalizations have been made.</i>	Mindy
No Salary Adjustments for new faculty hires/Retentions	New faculty will receive same salary amount at the beginning of their appointment. Their total amount will not be changed when new range adjustments are rolled out.	Mindy
Spot compression	New methodology will be rolled out. Updates are forthcoming in March. AP Comp are working hard on trying to come up with a new process.	Mindy
GCCP	Call letters will be sent March 1. Reminder, Faculty must fulfill requirement of reporting APM 025 activities and complete the Sexual Harassment Training	Mindy
File Review	Alert us if there are any issues in files (i.e. student comments) so they can be addressed. <i>Announcement: Prof. Pam Cosman will send out an announcement regarding sexual harassment resource reporting for students, staff, and faculty.</i>	Mindy
Referee Data Base	Referee database tool demonstration <i>AP staff should begin using database as a tool. Enhancement to the application was discussed including new dropdowns and fields to improve the system.</i>	Jessica
Steps in APOL for LSOEs	Per AP, not entries of steps are required for LSOE files	Tina
UC Pathways to Retirement	Joel Dimsdale (jdimsdale@ucsd.edu or 619-543-5592) is now working as the Faculty Retirement Liaison. He can provide information to faculty regarding what to expect in terms of benefits and RTAD. <i>Continue to contact benefits regarding the process and paperwork. However, Dr. Dimsdale is available to faculty for questions and guidance through the process.</i>	Tina
CAB-Continuing Appointment Temporary Modification	The CAB (Continuing Appointment Base) is entered under title code 1652. The PPS entry is a separate entry. It's a new distribution line for the appt. period in regard to the change. <i>A new appointment line is created in PPS for these types of actions that is included until the effective end date of the modification.</i>	Tina

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Visiting apt. salaries	BYA is no longer used for visiting. A percentage must be backed into a salary. However, bear in mind the percentage should be above 33%. With that said, salaries can be less than what the candidate is currently making – example summary.	Tina
No Minimum Scale Used for No Change Files	Per AP, the minimum salary scale should not be used for candidates with consecutive no change reviews	Tina
Record Retention	electronic and hard copy for AP documents <i>How is each dept. handling their files? Scanning and keeping files electronically is recommended, however it is a burdensome process that requires resources.</i>	Danielle
