

# ACADEMIC BIOGRAPHY AND BIBLIOGRAPHY INSTRUCTIONS

(Jacobs School of Engineering 8/16/12)

## **Biography**

Please complete all shaded areas in Section I, Personal Data. Information requested in Section I, Previous Applicable Employment and Education, and in Section II may be entered on the biography form or may be submitted as an attachment. If attaching information, please clearly indicate the corresponding section number and list information in the order in which it is requested on the biography form. After your initial appointment file is submitted, you need only update information in Section I to reflect changes. However, Section II must be updated prior to every academic review. You may maintain the subsections of Section II in whatever format you prefer and may add or remove information in this section at your discretion. However, all information should be presented in chronological order, and if you maintain ongoing, cumulative listings, you may wish to insert a horizontal line in each subsection to indicate what is new since your last review. Indicate "none" or "not applicable" when appropriate.

## **Bibliography (see last page for specific Jacobs School format)**

Append a bibliographic list of your publications and creative works as Section III. Bibliographic information should be listed in three sections: A. Primary Published or Creative Work, B. Other Work, and C. Work in Progress. The citations should be in a format appropriate for your discipline and acceptable to your division or school. Citations should be numbered and listed in chronological order (old to new), with a horizontal line between material that was credited in previous bibliographies and new material not previously credited. Within the three main sections, citations are organized in subsections by type of publication. Citations should be marked with asterisks if the work will be sent forward with the file.

**A. Primary Published or Creative Work.** This section should include peer-reviewed publications that appear in the open literature and can be reasonably expected to be found in libraries outside UCSD, or an appropriately documented listing of creative endeavors such as performances or shows of artistic works. This section may include items that are "in press" (i.e., accepted for publication in final form) or formally "accepted" (i.e., publisher's binding acceptance of entire corpus has been received). Such items should clearly indicate "in press" or "accepted" somewhere in the citation. This section should not include abstracts of papers or conference proceedings unless the department can provide documentation that the work has equivalent stature or is refereed to a standard equivalent to that for professional journals.

**B. Other Work.** This section should include other published or creative works that you may wish to list to demonstrate scholarly activity. Such material might include patents, non-peer-reviewed works, abstracts, conference proceedings, book reviews, encyclopedia entries, etc. Materials associated with items in this section need not be forwarded with the file. Work in this category is listed to indicate professional activity only and will not normally be evaluated for quality or impact. If you feel that a work in this category is particularly important, you may discuss it in a letter to be included in the file, and the department may comment on it as a basis for advancement.

**C. Work In Progress.** This section is optional and should include only items for which there is actual material that will be submitted with the file for review. This section is intended primarily for disciplines in which completion of scholarly work normally occurs over a lengthy period of time, and in which evidence of progress on a project is considered crucial for assessing a candidate's accomplishments. Such evidence might include chapters of a major book or documentation of progress on a major work of art. This section is particularly important for crossover merits and for appraisals of assistant professors. For other actions, use of the Work in Progress section is discouraged. When an item is moved from Section C to either Section A or B, it should be annotated accordingly (e.g., "from Work in Progress"). Work may also be removed from Section C if it has been abandoned and is no longer in progress, provided that it has been listed in this section for two consecutive review cycles. (It is listed as in progress at one review, as abandoned at the next, and is removed at the third). Although a horizontal line should be used to indicate new items added, the list of items listed and the numbering scheme may be altered at each review if necessary, and should be annotated accordingly.

### PRIVACY NOTICE

The State of California Information Practices Act of 1977 (effective July 1, 1978) requires the University to provide the following information to individuals who are asked to supply information about themselves. The principal reason for requesting this information is for the purposes of academic personnel administration and University public relations. The Academic Vice Chancellors are responsible for maintaining this information, which is authorized by University policy. For academic personnel administrative purposes, furnishing all information requested is mandatory and failure to provide it may result in denial of the action for which this information is being provided. Individuals have the right to review their own academic records in accordance with UCSD Policy and Procedure Manual 230-11. Inquiries related to this policy may be directed to the Academic Personnel Office at (858) 534-0068. Information on education, honors, awards, and/or publications have been declared releasable by the courts and, therefore, will be released to the public, upon request.

### NONDISCRIMINATION AND AFFIRMATIVE ACTION POLICY STATEMENT

The University of California prohibits discrimination against or harassment of any person employed by or seeking employment with the University on the basis of race, color, national origin, religion, sex, physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or status as a covered veteran (special disabled veteran, Vietnam era veteran, or any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized).

The University of California is an affirmative action/equal opportunity employer. The University undertakes affirmative action to assure equal employment opportunity for minorities and women, for persons with disabilities, and for special disabled veterans, Vietnam era veterans, and any other veterans who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

University policy is intended to be consistent with the provisions of applicable State and Federal laws. Inquiries regarding the University's equal employment opportunity policies may be directed to: Jon Welch, Director, Academic Diversity and Equal Opportunity, (858) 534-3623.

Review Period: From:	07/01/10	To:	06/30/12
Current Review Eff:	07/01/2013		

## UCSD ACADEMIC BIOGRAPHY

### Section I

#### Personal Data

Name: Last, First, Middle Michael Bublé  
 Department Music Title(s) Associate Professor

Home Address  
 Street 4321 Home Street Phone: (888) 555-5555  
 City, State, Zip Burnaby, British Columbia, Canada  
 E-mail address: mbuble@buble.com

Business Address  
 Street 9500 Gilman Drive Phone: (858) 534-xxxx  
 City, State, Zip La Jolla, CA 92093 Mail Code 0099

Country of Citizenship: Canada

Are you a citizen or permanent resident of the U.S.? Yes  No

If no, what is your current Visa status? \_\_\_\_\_

Date this status began: \_\_\_\_\_ Date this status expires: \_\_\_\_\_

Person to be contacted in case of emergency:

Name Luisana Lopilato  
 Street 4321 Home Street Phone: (888) 555-5555  
 City, State, Zip Burnaby, British Columbia, CA

Family members or domestic partners employed by the University:

Name N/A Relationship \_\_\_\_\_ Department \_\_\_\_\_

#### Previous Applicable Employment

Please show a full account of your time from the date of your first academic (or otherwise relevant) employment up to the present, including any periods when you may not have been employed. Indicate part-time appointments. Show salary or approximate annual earnings in all cases. Please include all previous University of California employment. You may provide supplementary information if necessary.

Period of employment From: To:	Institution, firm or organization of employment	Location	Rank, title, or position	Approximate annual salary
07/01/01 06/30/03	143 Records	Hollywood, CA	Music Theory Researcher	\$40,000
07/01/03 06/30/09	UCSD, Dept of Music	La Jolla, CA	Asst Prof	\$62,900
07/01/09 Present	UCSD, Dept of Music	La Jolla, CA	Assoc Prof	\$71,400

#### Education

School, college, university, or hospital (internship, residency, or fellowship)	Dates of attendance	Location	Major subject or field	Degrees or certificates	Date received
University of Victoria, School of Music	09/1998 - 06/01	Victoria, BC, Canada	Music	Post- doctoral Scholar	06/01

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University of Victoria, 09/1993 - 06/98 Victoria, BC, Canada Music Ph.D. 06/98  
School of Music

Please indicate areas of sub-specialization or board certification, if any. Also include a list of special licenses or permits and the dates received.

Certified in Jazz Vocals, JVAA 2001

## **Section II**

### **Professional Data**

Provide a list of your activities, with dates of award or service, in each of the following eight categories.

(a) **University Service** (Include service at the departmental, college, Academic Senate, campus-wide, and system-wide levels.)

#### Campus:

- La Jolla Playhouse Annual Graduate Performance Committee 2004 – present (cont)
- Committee on Academic Personnel 2009-2010

#### Department of Music

- Ad hoc reviewer of academic review files 2009-present (cont)
- Accreditation Committee 2011-present (new)

(b) **Memberships** (Include scholarly societies, professional boards, civic organizations, etc.)

National Association of Jazz Vocalists  
American Community of Performance Professionals  
Society for the Remake of Classic Tunes

(c) **Honors and Awards** (Include the dates they were received.)

- Juno Fan Choice Award 2010
- Grammy, Best Traditional Pop Vocal Album 2011 (new)

(d) **Contracts and Grants** Please provide the following information for current contracts and grants:

Title	Granting agency	Amount of total award (include indirect costs)	Time period of contract/grant	Role (e.g. PI, co-investigator, project leader, etc.) List co-PIs/corresponding share of total award (total must = 100%)
Making Music the Old Fashioned Way	Capitol Records	\$1.3 Million	04/01/09 – 03/31/12	PI 100%
Identification of Vocal partners who are likely to increase my album sales <b>New</b>	National Endowment for the Advancement of the Arts	\$300,000	11/01/11-09/30/14	PI 100%

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(e) **External Professional Activities** (Examples include, but are not limited to, presentation of papers and lectures, technical service to organizations and agencies, acting as a reviewer of journal or book manuscripts or contract and grant proposals, or professional committee service.)

**Ad Hoc Reviewer or Journals**

<i>Music</i>	2004-2006
<i>Vocal Jazz</i>	2008-present (cont)
<i>Journal of Songs</i>	2009-present (cont)
<i>Advanced Singer</i>	2012-present (new)

(f) **Most Significant Contributions to Promoting Diversity** (Examples include, but are not limited to, developing strategies for the educational or professional advancement of students in underrepresented groups, contributions that promote equitable access and diversity in education, and in activities such as recruitment, retention, and mentoring.)

- Judge, Canada's Next Under Represented Singer 2009-present (cont)  
Annual contest to identify under represented performers.

(g) **Other Activities** (List those that do not fit into categories a – f above, including community service).

National tours	2009-present (cont)
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(h) **Student Instructional Activities**

1. Please provide the following summary data for all courses taught during this review period (may attach):

Course # and Title	Quarter	#Enrolled	% Recommend Instructor
Music 101			
Intro to Music	FA 12	112	92%
Music 412			
Jazz Vocals	SP 11	9	100%

2. Please list all students mentored outside of the structured classroom setting. Please list by category (e.g., undergraduate research students, masters or doctoral candidates, postdoctoral or medical fellows, interns, residents) and indicate your role (e.g., thesis adviser, research adviser) for each student. For graduate students, indicate the year degree received when appropriate.

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**List here students mentored outside of the structured classroom setting:**

**Undergraduate Research Students:**

Name of Student/Your role (thesis adviser, research adviser, etc.)

Justin Bieber, Undergraduate Research Adviser                      2012-present              (New)

**Masters Students:**

Name of Student/Your Role (thesis adviser, research adviser, etc.)

**Doctoral Students:**

Name of Student/Your Role (thesis adviser, research adviser, etc.)

Christina María Aguilera, Thesis Adviser                                      2006-2011              (Completed)  
Adele Laurie Blue Adkins, Thesis Adviser                                      2010-present              (Cont)

**Postdocs:**

Name of Student/Your Role

Stefani Joanne Angelina Germanott, Research Adviser              2012-present              (New)

**Other (List):**

Name/Your Role

Please fill in the table below for number and type of exam committees you've served on throughout the review period:

Graduate Exam Committee type/category	# sat on during current review period
MS Comprehensive	1
MS Research	
Thesis Defense Exams	
PhD Research Exam (thesis proposal)	1
PhD Comprehensive	2
Senate Exam "Advance to Candidacy"	

List students graduated during this review period:

Christina María Aguilera (Ph.D., 2011)

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### Section III - Bibliography (attach)

#### A. PRIMARY PUBLISHED OR CREATIVE WORK

I. **Refereed Journal Articles** (These are the usual publications in refereed journals. Do not list here papers that have appeared in proceedings of conferences. Papers which are "in press" or formally "accepted" are listed here; "tentatively accepted" may be listed in category C below.) List from oldest to newest.

1. Buble, M. Sway, *Michael Bubl *, 2003
  2. Buble, M. The Way You Look Tonight, *Michael Bubl *, 2003
  3. Buble, M. Save the Last Dance for Me, *It's Time*, 2005
  4. Buble, M. Come Fly With Me, *Michael Bubl * 2003
  5. Buble, M. You Don't Know Me, *It's Time*, 2005
  6. Buble, M. Home, *It's Time*, 2005
  7. Buble, M. Feeling Good, *It's Time*, 2005
  8. Buble, M. Everything, *Call Me Irresponsible*, 2007
  9. Buble, M. Always on My Mind, *Call Me Irresponsible*, 2007
  10. Buble, M. Lost, *Call Me Irresponsible*, 2007
  11. Buble, M. Crazy Love, *Crazy Love*, 2009
  12. Buble, M. Hollywood, *Crazy Love*, 2009
  13. Buble, M. Hold On, *Crazy Love*, 2009
  14. Buble, M. Haven't Met You Yet, *Crazy Love*, 2009
  15. Buble, M. Cry Me a River, *Crazy Love*, 2009
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16. Buble, M. Jingle Bells!, *Christmas*, 2011 New
  17. Buble, M. Grown Up Christmas List, *Christmas*, 2011 New

II. **Books and Book Chapters** (Encyclopedia entries should not be listed here. List them in B.III Other Works). List from oldest to newest.

III. **Refereed Conference Proceedings** (These are fully refereed conferences with proceedings distributed widely to members of the research community. Please include the acceptance rate for each conference, if available.) List from oldest to newest.

IV. **Patents** (List US Patent Number). List from oldest to newest.

#### B. OTHER WORK

I. **Other Conference Proceedings** (List the name of the Proceedings, the date of publication, and the page numbers of the article. If the paper was invited, one can append the entry with *[invited paper]*. Most conferences have program committees which provide a certain level of reviewing of submitted articles.)

II. **Abstracts of Non-refereed Conference Proceedings** (Many international conferences publish a book of abstracts which is provided to the participants. This is the appropriate category for listing such contributions.)

III. **Other Presentations/Works**

**C. WORK IN PROGRESS** (Only use if actual materials will be forwarded with the review file. Discouraged unless the proposed action is cross-over or appraisal)

I have provided the information contained in the Biography/Bibliography packet or have reviewed it for accuracy.



Signature

09/20/12

Date

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