

**UC San Diego**  
**PROFESSOR OF THE GRADUATE DIVISION (PGD)**

**Overview**

The honor of being named a Professor of the Graduate Division (PGD) is available to UC San Diego retiring/retired faculty who are fully engaged in research and/or other departmental and campus activities and who wish to continue to contribute to UC and UC San Diego with distinction after their retirement from official active faculty status.

The proposal is modeled on a similar program at UC Berkeley and UC Riverside.

To be eligible, retiring/retired faculty should have undergone a personnel review during the last normative time (3-4 years depending on rank/step). Exceptions to this could be considered for faculty applicants who have been retired longer than a normal review cycle.

- PGD faculty may be identified by the honorific working title “Professor of the Graduate Division” in addition to “Professor Emeritus/a” at their discretion.
- PGD faculty may seek outside grants and serve as PI, equivalent to that of active faculty. A PGD may find it advantageous in grant applications to identify as “Professor of the Graduate Division” rather than “Professor Emerita” or “Professor Emeritus.”
- PGD faculty could serve as dissertation supervisors and on graduate exam committees; PGD faculty could teach and engage in administrative service. Please note that any arrangements for compensated teaching under the UC retirement recall program would be negotiated separately from the PGD program: Not all retired faculty on recall would hold the title of PGD, and not all individuals holding the title of PGD would be involved in the retirement recall program.
- PGD faculty would have the departmental voting privileges of Emeriti/ae as established under Senate bylaw 55.
- The working title of PGD carries no remuneration.

**Appointment Procedure**

1. The initial PGD appointment would be for three years, with the possibility of 3-yr term renewals thereafter, based on the review procedures outlined below.
2. The applicant should submit the following materials for review:
  - a. A reflective statement describing the perceived benefits to the candidate and contributions to the campus that will result from having a PGD appointment;
  - b. An updated UCSD Bio-bibliography.
3. Departmental review and letter:
  - a. The review shall contain a report of any departmental vote that might be taken in accordance with departmental practice.
  - b. Department letter should include discussion of the nominee’s potential contributions as PGD and the nominee’s expected duties; comments about office space considerations could also be noted.

4. Decanal and supplemental reviews:
  - a. The department's recommendation should be forwarded to the faculty member's cognizant Divisional Dean, who will add their evaluative statement regarding the proposed appointment and forward all necessary documents to the Dean of the Graduate Division.
  - b. If the candidate will be participating in activities outside the home department, the candidate may request additional reviews by those units.
5. Appointment by the Dean of the Graduate Division

A record of the decision will be sent to the Academic Personnel Office and retained in departmental and decanal files. The procedure for reappointments, which may be for periods of up to three years, is identical to the appointment process.

**Miscellaneous:**

1. The title of Professor of the Graduate Division is a working title only. There is no payroll title associated with this appointment.
2. All appointments and reappointments are effective July 1, or at the time of retirement if mid-year.

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Document Checklist:

- Statement of contributions & perceived benefits
- An updated UCSD Bio-bibliography
- Department Letter – include department vote (if applicable)
- Exception request & approval (if applicable\*)
- Dean Letter

\*Exception requests for unusual circumstances should be included as part of the file.